

Town of Lee, NH

Town Center Vision Committee

Minutes of the Meeting on May 29, 2018

Town Center Vision Committee (TCVC) Members present: Ben Genes, Pat Jenkins, John Tappan, and Scott Bugbee

Members Absent: Bambi Miller, Cord Blomquist

Others Present: Annie Gasowski, Katrinka Pellicchia, Deborah Schanda, Jan Allen, Charlotte Mandell, Phyllis White, and Anne Tappan,

1. Chairman Bugbee called the meeting to order at 6:04pm.
2. Scott Bugbee made a motion to approve the minutes from the May 15, 2018 meeting and Pat Jenkins seconded the motion. The Committee voted unanimously to approve the minutes.
3. The Committee had a presentation from the Lee Historical Society (LHS) detailing their programmatic space needs. Different scenarios were discussed regarding buildings and their potential use by LHS. The LHS prioritized their needs to identify what was most important for the LHS to achieve in this process.
4. Scott Bugbee updated the Committee on the status of purchasing the Church property. The firm chosen to perform the survey should be providing their report by end of June. The Town's legal counsel will update the Purchase & Sales agreement and the Town will forward it to the Church leadership when it is completed.
5. The Committee members are invited to attend the Design Services walkthrough scheduled for June 6, 2018 at 10:00am. Scott Bugbee will make sure the Library and the Code Enforcement office are aware of the walkthrough and that someone will be available for the walkthrough. The Committee discussed how questions from the walkthrough participants will be handled. The Town Administrator is the single point of contact for all the firms and all questions should route through the TCVC for our response to all questions. The Committee will discuss the need for a Construction Consultant at its next meeting.
6. The Committee discussed having a site walk on the property the Town is purchasing from the Lee Church. John Tappan will ask Don Quigley if he would conduct a site walk for TCVC members to learn basic information about the trees on the property.
7. The meeting was adjourned at 8:10pm.

8. Our scheduled meetings are: Tuesday, June 12, 2018; Tuesday, June 26, 2018; Tuesday, July 10, 2018; Tuesday, July 24, 2018; Tuesday, August 7, 2018; and Tuesday, August 22, 2018. All meetings are at the PSC at 6:00pm.

Minutes written by:



Scott Bugbee, Chair

Minutes accepted by:




Scott Bugbee, Chair




Ben Genes



Pat Jenkins



Bambi Miller



John Tappan



Cord Blomquist